



*EASTERN STATES ARCHAEOLOGICAL FEDERATION
GUIDELINES FOR LOUIS A. BRENNAN PUBLICATIONS AWARD*

What For

The *Louis A. Brennan Publications Award* is a monetary grant for publishing special reports, monographs, or journals which foster the goals of archaeology in accordance with the mandate and bylaws of ESAF. Newletters will not normally be considered.

Amount

Grants will normally be in the amount of \$1000, but ESAF may award up to \$2,000 in any given year to one or more grantees. The award will be for full or partial publication costs. Eligible costs include artwork, design and layout, typesetting and printing. Author's or editor's stipends will not normally be considered.

Eligibility

ESAF member state archaeological societies are eligible. Chapters of state societies must apply through the state society Board which will then be responsible for seeing that the terms of the grant are fulfilled.

Frequency

There will normally be one award per year, as long as funds are available. An award may not be made every year depending upon availability of funds and the quality of grant applications. No society may receive an award for more than three years in a row.

Application process

The society Editor, or other officer responsible for publications, makes application in the form of a letter describing the publication project, co-signed by Society President, including estimates of publication costs. A copy of at least one publication similar to the proposed publication should be submitted if available, or a page proof or mock-up of the proposed publication may be submitted instead. (All submitted publications will be the property of ESAF. Page proofs or similar submissions will remain in ESAF grant files.)

The deadline for applications is June 30th of each year. Unsuccessful grant awards from one year may be reactivated for a succeeding year with a letter from the Society Editor and President.

Applications and correspondence should be send to Dr. Arthur Spiess, Editor AENA, Maine Historic Preservation Commission, State House Station 65, Augusta, ME 04333.



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Adjudication

Grant awards will be made by an ESAF committee chaired by the AENA Editor, including the Bulletin Editor, and one other member of the Executive committee, who shall adjudicate the applications and make a recommendation to the Executive Committee at the Annual Meeting.

Deliberations of the Grant Awards committee shall be confidential.

Conflict of Interest. If a member of the Awards Committee is a member of the society making an application then he/she shall remove him/herself from the deliberations concerning that application, to be replaced by another member of the Executive.

Notification

An announcement of the award will be made at the Business Meeting at the Annual meeting. Written notification will be made subsequent to the annual meeting in writing by the Chair of the Awards committee.

Copies

ESAF shall receive a copy of the publication for which the award was made for its library. Each member society of ESAF shall receive one copy for their library. The requisite number of copies of the publication will be delivered to the ESAF Business Manager for mailing within a reasonable time after publication.

Acknowledgment

Appropriate text shall be included in each supported publication acknowledging the support of the ESAF Louis A. Brennan Publications Award.